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Recognised under Section 2(f) of the UGC Act, 1956

Reference Number: DHU/ADV/2026/002-1

Date: November 3, 2026

APPLICATION FOR VISITING LECTURER POSTS (TEMPORARY BASIS) FOR DIPLOMA AND CERTIFICATE PROGRAMMES

Reference: Advertisement Number DHU/ADV/2026/002 dated November 3, 2026

Darjeeling Hills University, the first University in the Darjeeling and Kalimpong hills region, was established to cater to the pedagogical and research needs of the region. An institution established for research and capacity building which are reflective of, and relevant to, the Eastern Himalayas, it also endeavours to provide educational avenues for interested learners beyond the traditional degree programmes, such as Diploma and Certificate programmes. Applications are invited in the prescribed application format from eligible candidates for Visiting Lecturer posts (temporary basis) for conducting classes and tutorials in these Diploma and Certificate programmes, primarily on weekends, which are tentatively commencing in January–February 2027. The application portal will open on 04.11.2026, and the last date for receipt of applications at the University Office is 01.12.2026. The Visiting Lecturer positions are open to all.

Diploma and Certificate in Traditional Knowledge and Heritage Management

Diploma and Certificate programmes in Traditional Knowledge and Heritage Management will equip learners with interdisciplinary tools and methods to document traditional knowledge systems and sustainable practices, along with entrepreneurial knowledge and skills required for building micro-enterprises based on servicing or manufacturing products which are unique to, or originate from, the Eastern Himalayas region. Traditional knowledge entails practices, innovations and wisdom that communities develop in response to their environment, culture, socio-economic contexts and forms of exchanges with other communities. The Eastern Himalayas region being a melting pot of various cultures exhibits an array of traditional practices which continue to exist by virtue of knowledge that is passed down from the past. However, due to socio-historical factors, this intangible and tangible heritage faces a double crisis – the erosion of traditional practices and the decay of archival documentation. This programme has been designed to address these challenges through three steps: (1) Defensive protection documentation of these practices and heritage through ethnography and digital humanities archival methods, (2) Collaboratively working with individual or community practitioners to model a commercial venture and the revenue/benefit sharing agreements therein, and (3) Incubating micro-enterprises based on the ethnographic documentation and collaborative agreements with practitioners. The University will allocate a working space in the framework of an incubation laboratory called the Himalayan Innovation and Microenterprise Accelerator Lab (HIMAL), where the students and practitioners can collaboratively plan and workshop sustainable business practices

Diploma and Certificate in Travel and Tourism Management

Diploma and Certificate programmes in Travel and Tourism Management will equip learners with conceptual knowledge, hands-on skills, practical training, and digital tools necessary to thrive as entrepreneurs and service providers in the tourism sector. The programme's objectives are primarily geared towards attaining practical knowledge in client management, digital marketing, tourism content production, tourism economies, ecotourism, event management, and integration of Eastern Himalayan cultures with latest trends in tourism to provide learners with access and familiarity with tourism sector ventures. While students in the region are familiar with the tourism sector, they often lack proper training and skills to succeed in the sector, making this diploma an essential bridge between education and employment. The programme is framed to prepare learners for employment opportunities in entry-level positions in the travel, tourism and hospitality sectors, as well as to provide scope for self-employment and freelancing. The diploma programme is practical, skill focused, and outcome driven, and it prepares students to use their abilities immediately in their gram panchayat vicinities and the larger hilly region.

Diploma and Certificate in Digital Media and Content Creation

Diploma and Certificate programmes in Digital Media and Content Creation will equip learners with practical and employable skills in visual, audio, and digital media. The programme is designed for students completing higher secondary education who may not otherwise pursue conventional production focused degree programmes. These programmes respond to the rapid growth of digital platforms and the increasing demand for content creators, media assistants, and communication professionals across sectors such as tourism, education, NGOs, small businesses, and local enterprises. It will focus on hands-on training in photography, videography, podcasting, video editing, social media content creation, and basic digital design, using both professional equipment and mobile-based tools. Students from the Eastern Himalayan region often possess creativity and local knowledge but lack structured training in digital media tools and platforms. This program aims to bridge that gap by offering skill-oriented education that directly enhances employability and self-reliance.

Diploma and Certificate in Digital Communication and Translation Studies

Diploma and Certificate programmes in Digital Communication and Translation Studies will equip learners with digital skills necessary for the modern workplace such as deployment of language, digital strategies, and multi-lingual translation, so they can confidently navigate the modern workplace. This programme centers on mastering effective communication and high-quality functional translation between English and Nepali, making learners immediate assets in the bilingual workspace. While students in the region refine their subject knowledge, they often lack proper training in workplace communication or digital platforms, making this diploma an essential bridge between education and employment. Consecutive semesters in the programme builds applied writing,

professional speaking, digital communication skills, soft skills, and translation and interpretation between English and Indian regional languages. Students learn through practical tasks such as drafting workplace documents, creating digital content, using online communication tools, and translating both administrative and creative texts. The students will also gain practical exposure and demonstration of technological tools and real-life scenarios. They also explore opportunities in digital freelancing, content work, and basic online services.

DETAILS REGARDING APPLICATIONS FOR VISITING LECTURER POSTS

Academic Programmes	Number of Posts
Diploma and Certificate in Traditional Knowledge and Heritage Management	2
Diploma and Certificate in Travel and Tourism Management	2
Diploma and Certificate in Digital Media and Content Creation	2
Diploma and Certificate in Digital Communication and Translation Studies	2

(A) Minimum Qualification

1. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in the concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Candidate must have cleared the National Eligibility Test (NET) conducted by the UGC/CSIR–UGC, or the State Eligibility Test (SET) conducted by the WBCSC, in the concerned/relevant/allied subject. Exemption from NET and SET shall be granted to PhD degree holders in accordance with clause (3) of General Notes in Section C of this document.

(B) Desirable

1. Teaching and/or research experience.
2. Practical and/or work experience in the relevant field
3. Books, book chapters, and/or articles published in refereed journals.
4. Relevant articles in media outlets.

(C) General Notes

1. The Visiting Lecturer posts are on a purely temporary basis, and will not be eligible for absorption or promotion.
2. A minimum of 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) at the master's level shall be the essential qualification. A relaxation of 5% shall be allowed at the Master's level for the candidates belonging to the categories of

SC/ST/OBC/PwD. The eligibility of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed), wherever specified, and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.

3. Candidates who have been awarded a Ph.D degree in accordance with the *University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2009*, or the *University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2016,* and their subsequent amendments from time to time, as the case may be, shall be exempted from the requirement of the minimum eligibility condition of NET or SET.
4. The University reserves the right to determine the number of eligible candidates to be called for the selection interviews after screening of applications. Fulfillment of minimum qualifications, and submission of application form and application fees, will not entitle an applicant for the selection interview.
5. The University reserves the right to not hold interviews for the Visiting Lecturer posts in case the number of applicants in the concerned academic departments are not adequate.
6. Applicants are advised to read this document carefully before applying as the application fee will not be refunded after submission.

(D) Remuneration

1. Remuneration will be calculated and paid depending on the total number of classes taught in a month, in other words, it will be on a per class basis.
2. Remuneration payable for teaching one class will be Rs. 500 (in words: five hundred rupees).
3. Remuneration payable for the month cannot exceed Rs. 50,000 (in words: fifty thousand rupees).

(E) Application Details and Selection Process

1. Fill and submit the Application Form online (Google Form link provided in *Section H* of this document).
2. A copy of the submitted application form will be emailed to you.
3. Print a copy of the application form, and submit the hard copy of the application form at the University office with supporting documents.
4. Application fee should be deposited online in the account below.

   Bank: State Bank of India
   Account Name: Darjeeling Hills University
   Account Number: 40612229450
   IFSC: SBIN0000063

5. Applications should be delivered by hand or sent and submitted through a registered post, and must reach the university by the closing date for acceptance of applications. The University does not bear any responsibility for processing applications which do not arrive within the application period. Kindly refrain from folding the documents while posting. Applications should be sent to the

address below. The front of the envelope should be marked with "Application for the post of Visiting Lecturer".

Office of the Registrar

Darjeeling Hills University

ITI Building, Bhasmay, Mungooo

District Darjeeling, West Bengal—734313

6. Necessary supporting documents include:
    a. Photocopy of government issued identity proof with date of birth mentioned.
    b. Two passport size photos.
    c. Photocopy of postgraduate degree certificate and marksheet.
    d. Photocopy of NET/SET certificate and/or Ph.D degree certificate.
    e. Photocopy of category and/or income certificate if applicable (SC/ST/OBC/EWS/PwD).
    f. Publications and Portfolio (if any)
    g. Printout of application fee payment details.
7. Applicants who pass the screening evaluation and are shortlisted will be called for an interview.

(F) Important Dates

1. 04.11.2026 — Opening Date for Acceptance of Applications
2. 01.12.2026 — Closing Date for Acceptance of Applications and Physical Receipt of Applications in the University Office
3. 11.12.2026–12.12.2026 — Dates for Selection Interviews

(G) Application Fee

1. Application fee is Rs. 600 for applicants.
2. Application fee is Rs. 300 for SC, ST and PwD applicants

(H) Application Form

1. Application Form (Google Form): **Link**

Sd/-
Registrar (Additional Charge)
Darjeeling Hills University